

## **OPEN TO THE PUBLIC**

### **SOLICITOR 2**

### **LEGAL AID DEPARTMENT OF JUSTICE & PUBLIC SAFETY LOCATION - Charlottetown**

### **FULL-TIME EXCLUDED POSITION (Commencing Immediately)**

Reporting to the Director of Legal Aid, the solicitor provides legal representation and assistance to individuals under the PEI Legal Aid Program. Legal Aid is an access to justice program for the provision of essential legal services to low income persons. The duties in this position are primarily in the area of criminal law and youth criminal justice.

#### **Duties include:**

- Provide a full range of criminal defence lawyer assistance to eligible adults and young persons who are under investigation or charged with a criminal offence;
- Staff lawyer duties involve practice in all Courts in the Province but more specifically, the staff lawyer is assigned to cover the legal aid caseload in one of the three Provincial Court geographic areas;
- Provide direct legal representation and assistance to eligible individuals in the area of consent and capacity law, which primarily includes persons who are subject to involuntary hospitalization, detention, or structured living arrangements, under mental health, adult protection, and guardianship legislation;
- Occasional duties may be assigned in other areas of legal aid coverage at the option of the employer.

#### **Minimum Qualifications:**

Threshold requirements for employment as a staff lawyer include graduation from a recognized law school and membership in the Law Society of Prince Edward Island. The training and educational requirements of staff lawyer positions include the basic skills and knowledge of a practicing lawyer. The practice of criminal and other areas of law in a legal aid environment requires special personal and professional skills and dedication.

- Applicants should have a minimum of 5 years experience in the practice of criminal law or related areas of legal practice.
- Applicants who have more recently been called to the Bar, may be considered for provisional appointment if they have significant educational or articling experience in criminal law.
- Additional relevant education and experience will be considered an asset.
- Must have strong interpersonal skills and the ability to relate to legal aid clientele (i.e. mental health, addictions, and substance abuse).
- Effective skills for personal communication across a very wide range of socioeconomic levels.
- Ability to work both independently in a self directed manner and as an effective member of a team.
- The successful applicant must provide a satisfactory criminal records check prior to beginning employment.

**Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. The successful candidate will be the only individual receiving written notification of competition results. The "Notification of Successful Candidates" list posted on the Employment Opportunity board will serve to inform all other applicants of competition results.**

**Salary Range:** \$48.73 - \$60.91 per hour (25S Excluded)  
**Bi-Weekly Hours:** 75.0 hours bi-weekly  
**Posting ID:** 135007-1018JPPI  
**Closing Date:** Monday, November 5, 2018 at 5:00 p.m.

Please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902) 368-4383. **IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE.** Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at [www.gov.pe.ca/jobs](http://www.gov.pe.ca/jobs). Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone 368-4080.