



Solicitor – Real Estate

Legal and Legislative Services

Job # P809A

“Moncton is a vibrant and culturally rich community. It is the only officially bilingual city in Canada, as well as one of the best places in Canada to do business. Moncton is also known as the economic, sports, tourism and entertainment hub of Atlantic Canada. City of Moncton employees strive to maintain its reputation as one of the best places in Canada to live, study, work and play.”

The City of Moncton is currently accepting applications for Solicitor- Real Estate.

This position is responsible for representing the City’s legal interests under the direction and supervision of the City Solicitor, with an emphasis on the management and administration of City-owned land. This position will be required to carry out general day to day tasks of an in-house municipal solicitor, however the primary focus will be on real estate and land use planning in a manner that recognizes the tremendous importance and value of civic land and real estate. In addition to general legal experience, the position requires an in-depth knowledge of real estate procedures, zoning and land by-law requirements and land valuation processes.

The successful candidate must have the following minimum qualifications:

- Must possess a Bachelor of Law degree and be a member in good standing of the Law Society of New Brunswick.
- Must have Knowledge of Administrative Law.
- Must have a minimum of two (2) to five (5) years in the practice of Law, with demonstrated experience in the field of real property law. Experience in the fields and legislation related to municipal law (e.g. law of expropriation, administrative law, Local Governance Act, Community Planning Act, Heritage Conservation Act) would also be considered an asset.
- The ability to communicate (oral and written) in both official languages is a requirement (English and French). As per provincial language proficiency standards, fluency is determined to be at the Advanced (3) level.
- Must have direct knowledge of real property practices, principals, and procedures including but not limited to web based land management and research systems and the provincial land titles system.
- Must maintain current information and working knowledge of property values and market trends with respect to real estate and development.
- Must have the ability to absorb, assess and formulate solutions to complex legal and real estate issues, frequently on short notice.
- The incumbent must have strong interpersonal skills, excellent presentation skills, excellent negotiations skills
- Ability to develop solutions to complex problems.
- Must have the ability to work in a team environment.
- Must have experience and the ability to work with software programs, i.e., Microsoft Office.
- Must have and maintain a valid Class 5 driver’s license.
- The incumbent will be dealing with information of a highly confidential nature.
- Must exercise a high degree of initiative, judgment and discretion is necessary as errors can and will result in embarrassment and/ or financial cost to the Corporation.

MISSION: Working together to grow our economy and enhance the quality of life for all citizens.

VISION: A city that inspires.

CORE ORGANIZATIONAL BEHAVIORS: Sustainability, diversity, creativity, engagement and leadership.

The City of Moncton is an equal opportunity employer. The Applicant must submit their application through the online system that can be found at: www.moncton.ca/employment or obtain an application in Human Resources at City Hall. To obtain more information, please contact Human Resources at (506) 877-7707.

CLOSING DATE: NOON – FEBRUARY 22, 2019

(The City of Moncton thanks all applicants for their interest; however, only those scheduled for interviews will be contacted)