



GENERAL MANAGER, LEGAL & LEGISLATIVE SERVICES

Legal & Legislative Services Department

Job # P638

“Moncton is a vibrant and culturally rich community. It is the only officially bilingual city in Canada, as well as one of the best places in Canada to do business. Moncton is also known as the economic, sports, tourism and entertainment hub of Atlantic Canada. City of Moncton employees strive to maintain its reputation as one of the best places in Canada to live, study, work and play.”

The City of Moncton is currently accepting applications for the position of General Manager, Legal & Legislative Services with the Legal & Legislative Services Department. As a key member of the senior management team, this position is accountable for the effective leadership, organization, and execution of all functions of the Legal & Legislative Services. This position is responsible to provide legal counsel and guidance to the Corporation to insure maximum protection of its legal rights and to maintain its operations within the limits prescribed by law. It also oversees the activities of the City Clerk's office, including the City's Right to Information and Protection of Privacy Act program. This position directs the defense of the Corporation against suits or claims and prepares the prosecution of the Corporation's claims against others. It also oversees the City's insurance program.

As the ideal candidate, you will bring a combination of technical competence, strong leadership ability, and a focus on results and accountability to the role. You will have a Bachelor of Laws degree and be a member in good standing of the Law Society of N.B. along with 8 to 10 years' experience in the legal profession which includes experience in a senior role leading and managing people, assets and operations. You will also have the ability to communicate effectively in both languages. (A more detailed job description can be obtained at www.moncton.ca)

The City offers an attractive salary and benefit package.

The City of Moncton is an equal opportunity employer.

Applicants must submit their application through the online system in confidence at: www.moncton.ca/employment .

To obtain more information, please contact Johanna Klomp maker, Manager, Employment and Recruitment, Human Resources at (506) 853-3520 or via e-mail: Johanna.klomp maker@moncton.ca

CLOSING DATE: NOON – MAY 27, 2016

Please note new closing date

(The City of Moncton thanks all applicants for their interest; however, only those scheduled for interviews will be contacted)