

Open to the Public

Solicitor II

**PEI Legal Aid
Department of Justice & Public Safety
Location - Summerside**

**Full-Time Excluded Position
(Commencing Immediately)**

Reporting to the Manager of Legal Aid, Summerside, the staff lawyer provides legal representation and assistance to eligible persons under the PEI Legal Aid program. Legal Aid is an access to justice program for the provision of essential legal services to low income individuals. The duties of the staff lawyer in this position are primarily in the practise of family law. Practise may also include related areas of the civil justice system.

Duties Include:

- providing direct legal representation and assistance to eligible persons in all subject areas covered by legal aid in family law, child protection, adult protection, mental health, and consent and capacity law; and
- attending to other legal aid duties within the broad range of legal aid coverage as may be assigned on an occasional basis.

Minimum Qualifications:

- threshold requirements for employment as a PEI Legal Aid staff lawyer include graduation from a recognized law school and membership in the Law Society of Prince Edward Island. The training and educational requirements for staff lawyer positions include the basic skills and knowledge of a practising lawyer. The practise of law in a legal aid environment requires special personal and professional skills and dedication;
- applicants should have a minimum of 5 years experience in the practise of law, with extensive experience in family law;
- applicants who have been in practise for less than five years, may be considered for provisional appointment if they have significant education or practise experience relevant to legal aid requirements;
- applicants must demonstrate strong interpersonal communication skills and ability to relate to the special needs of legal aid clientele;
- must have strong negotiation, mediation and crisis management skills;
- must have strong litigation and advocacy skills;
- must have ability to work independently and as an effective member of a team in a legal aid environment; and
- the successful applicant must provide a satisfactory criminal records check prior to beginning employment.

Other Qualifications:

- additional relevant professional and academic courses and training would be an asset;
- additional language skills would be an asset; and
- professional and community service activities would be an asset.

Please Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

Salary Range: \$48.73 – \$60.91 per hour (Level 25S - Excluded)
Bi-Weekly Hours: 75.0 hours bi-weekly
Posting ID: 138493-0819JPPO
Closing Date: Tuesday, September 3rd, 2019 **4:00 p.m.**

Please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902) 368-4383. IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE. Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at www.gov.pe.ca/jobs. Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone 368-4080.