

# Manitoba Government Job Opportunities

## Supervising Senior Crown Attorney

### LFS Supervising Legal Counsel

Regular/full-time

Manitoba Justice

Manitoba Prosecution Service, Crown Law

Dauphin MB

**Advertisement Number:** 36479

**Salary(s):** LFS \$132,032.00 - \$157,395.00 per year

**Closing Date:** August 12, 2020

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

To be considered for this competition you must submit an application form. Complete the application form at the link below or contact Human Resource Services under "Apply to" to request a copy of the application form. The selection board will rely only on information provided in this form to determine whether a candidate will be invited for further assessment.

**Note:** A resume and a cover letter is still required. You must not exceed a maximum of 200 words per screening criterion.

[Click here](#) to access the application form.

In order to be eligible for consideration for promotion to this level, a lawyer must have demonstrated consistently superior performance, possess an advanced degree of expertise and have a minimum of (10) years experience at the Manitoba bar. In cases where there are no qualified candidates with 10 years of experience the Department may agree to waive the requirement of ten (10) years experience.

### Introduction

The Supervising Senior Crown Attorney will be responsible for assisting in managing the Dauphin Regional Office of Manitoba Prosecutions. This is a unique opportunity with Manitoba Prosecution Service to work in a dynamic office in Dauphin, Manitoba with Crown Attorneys of varying levels of experience. Dauphin is situated in the heart of Manitoba's most spectacularly scenic region known as the Parkland. For more information on living and working in Dauphin, please visit <http://www.dauphin.ca/>. Crown Attorneys in the Manitoba Prosecution Service are members of the Manitoba Association of Crown Attorneys and the collective agreement can be found at [https://www.gov.mb.ca/csc/labour/pubs/pdf/agreements/mb\\_asso\\_attorney.pdf](https://www.gov.mb.ca/csc/labour/pubs/pdf/agreements/mb_asso_attorney.pdf).

### Conditions of Employment:

- Must be legally entitled to work in Canada
- A willingness and ability to travel to all areas of the province is required. This may include travel by small plane, boat or other means as necessary
- Evening and weekend work as required
- Eligible for immediate membership or membership (in good standing) with the Law Society of Manitoba
- Satisfactory Criminal Record Search, Adult Abuse Registry Check & Child Abuse Registry Check and Enhanced Security Screening

### Qualifications:

#### Essential:

- An excellent understanding of the role of the Crown
- Extensive legal experience in the practice of criminal law, which may include experience in most levels of court
- Proven leadership and self-management
- Organizational abilities dealing with caseload management
- Proven judgement and decision-making abilities
- Problem-solving abilities
- Excellent interpersonal skills
- Commitment to promote a respectful workplace environment, including the ability to act with discretion and sensitivity
- Excellent verbal communication skills

#### Desired:

- Supervisory experience and training
- Prosecution experience

#### Duties:

Reporting to the Director, Regional Prosecutions, the Supervising Senior Crown is responsible for assisting in the overall management of the Dauphin Regional Office and assigned circuits. The successful applicant will be a member of the Regional Prosecutions Management Committee and consult with the other Regional SSCs as necessary to effect consistent application of procedures and protocols. The day-to-day supervision of legal staff will include case assignments, scheduling, performance assessments, career planning, professional

development, and ensuring a respectful workplace environment.

The incumbent will be responsible for ensuring that Crown Case Management principles are followed to ensure effective and efficient handling of all matters from bail court to appeal within the Unit. S/he is also responsible for developing protocols and procedures as necessary to address any issues that may arise in relation to Case Management. The SSC will be required to liaise with other Departmental personnel as necessary in reference to regional issues as well as policing agencies. There is the potential for other committee work, involvement in special issues/projects as assigned by the Director or SMP and responsibility for specific legal issues. A caseload will be assigned that may include docket assignments and trial cases, while reflecting the need to balance supervisory and casework duties.

**Apply Now:**

Advertisement # 36479  
Service Centre 1  
Human Resource Services  
1130-405 Broadway  
Winnipeg, MB, R3C 3L6  
Phone: 204-945-3204  
Fax: 204-948-7373  
Email: [govjobs@gov.mb.ca](mailto:govjobs@gov.mb.ca)

**Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.**

**Please be advised that job competitions may be grieved and appealed. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative or the grievor, if unrepresented. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.**

**We thank all who apply and advise that only those selected for further consideration will be contacted.**

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