

Open to the Public

Solicitor II

Crown Attorney's Office Department of Justice & Public Safety Location - Charlottetown

Full-Time Excluded Position (Commencing Immediately)

The Department of Justice and Public Safety is committed to Equity, Diversity, Inclusion and Accessibility. Our goal is to build a public sector workforce that reflects the diverse communities we serve and to promote welcoming, diverse, inclusive, respectful workplaces that are accessible to all. We welcome all interested individuals including Indigenous People, persons with disabilities, Black, racialized, ethnic and culturally diverse groups, as well as people regardless of their sexual orientation, gender identities, and gender expressions. Those looking for more information are invited to visit our [Equity, Diversity, and Inclusion Policy](#).

The Crown Attorneys' Office is mandated to represent the Attorney General of the province in all aspects of his or her prosecutorial function. The Crown Attorneys' Office prosecutes offences under the *Criminal Code of Canada*, the *Youth Criminal Justice Act* and provincial statutes in the Provincial, Supreme and Appeal Courts of PEI and in the Supreme Court of Canada. The Office also provides legal advice on criminal law to government ministries and the police, and develops policies and procedures on issues relating to the prosecution of criminal cases. The purpose of this position is to prosecute criminal cases in all courts and tribunals within the province and to carry out any related tasks associated with that responsibility.

Duties include:

- Preparing for criminal cases conducted in the Provincial Court as well as all levels of the Supreme Court, which involves interviewing witnesses, reviewing their statements and preparing witnesses for trial.;
- Prosecuting cases as counsel acting on behalf of the Attorney General of Prince Edward Island in Provincial Court and Supreme Court in relation to the Criminal Code of Canada, Youth Criminal Justice Act, and statutes of Prince Edward Island;
- Researching case law and preparing briefs for the Court on points of law and sentencing;
- Attending before Justices of the Peace for show cause hearings;
- Attending Criminal Code Review Board hearings, pursuant to Part XX.1 of the Criminal Code and inquests pursuant to the Coroner's Act; and
- Other related duties as required including providing legal advice to departments and agencies.

Minimum Qualifications:

- Must have a law degree from a recognized university and be a member in good standing with the Prince Edward Island Bar Law Society.
- A minimum five (5) years' experience at the Bar is required, preferably in the area of criminal law. Applicants who have more recently been called to the Bar, may be considered for provisional appointment if they have significant educational or articling experience.
- Must demonstrate relevant knowledge, including: Common Law, Criminal Procedure, Evidence, and Ethics.
- Must have effective decision making skills, the ability to take interview, and the ability to maintain positive working relationships.
- The ability to take initiative and effective analytical, organizational, and communication skills are required.
- Applicants must have the ability to work both independently in a self directed manner and as an effective member of a team.
- The successful applicant must provide a satisfactory criminal record check with *Vulnerable Sector Screening* prior to beginning employment.

Other:

- Bilingualism would be considered an asset.
- General knowledge of divisional policy would be considered an asset.

Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. The successful candidate will be the only individual receiving written notification of competition results. The "Notification of Successful Candidates" list posted on the Employment Opportunity board will serve to inform all other applicants of competition results.

Salary Range: \$56.39 - \$70.49 per hour (25S Excluded)
Bi-Weekly Hours: 75.0 hours bi-weekly
Posting ID: 161068-0124JPPO
Closing Date: Wednesday, February 14, 2024 at 5:00 p.m.

Where possible, submitting an electronic resume or job application is preferred. Otherwise, please return application forms to the PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902)368-4383. DUE TO THE FACT THAT RECEIPT OF ANY APPLICATIONS BY FAX CANNOT BE GAURANTEED, APPLICANTS TRANSMITTING THEIR APPLICATION BY FAX MAY WISH TO CONFIRM RECEIPT BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE. Please ensure that the appropriate Posting I.D. number is stated on the application forms. You can apply online or obtain an application form by visiting our website at www.jobspei.ca. Forms may also be obtained by contacting and PEI Government Office, ACCESS PEI Centre, Regional Services Centre, or by telephoning 368-4080.