



## Job Information

**Job Title:** Crown Prosecutor

**Job Requisition ID:** JR 59152

**Ministry:** Justice

**Location:** Fort Saskatchewan

**Full or Part-Time:** Full Time

**Hours of Work:** 36.25 hours per week

**Permanent/Temporary:** Temporary

**Closing Date:** July 10, 2024

**Classification:** Crown Prosecutor 1 - 3

### Salary:

- **Crown Prosecutor 1** - \$3,633.50 to \$4,577.16 bi-weekly (\$94,834.35 - \$119,463.88/year)
- **Crown Prosecutor 2** - \$5,148.92 to \$6,376.28 bi-weekly (\$134,386.81 - \$166,420.91/year)
- **Crown Prosecutor 3** - \$6,857.81 to \$7,604.03 bi-weekly (\$178,988.84 - \$198,465.18/year)

## Role

Are you a lawyer with demonstrated history of exceptional litigation work? If Yes, the Alberta Crown Prosecution Services Division (ACPS) has an opportunity for a Crown Prosecutor to join their Prosecutions team in Fort Saskatchewan.

As a Crown Prosecutor, you will help deliver justice through fearless, fair and effective prosecutions. The daily responsibilities of Crown Prosecutors encompass a multitude of duties, such as: bail, charge screening, early case resolution, alternative measures, whether to proceed to trial or discontinue a prosecution, conduct of all prosecutions, entering a stay of proceedings, withdrawing charges, plea resolution, provision of disclosure, electing to proceed summarily or by indictment, taking a position on sentence, drafting legal opinions/briefings, dealing with victims, witnesses and police, and launching appeals.

Specific accountabilities of the position include:

- The public interest is served and a just result is obtained
- The Court is provided with evidence and legal argument that is fair, accurate and complete
- Assigned prosecutions of all serious and complex cases are conducted in a highly competent manner
- Working with victims of crimes and their families

The successful candidate will demonstrate the following:

- Drafting legal opinions/briefings and court documents professionally and appropriately
- Working effectively to build collaborative environments with stakeholders of the justice system
- Problem solving and adapting approach as required to achieve intended outcomes
- Independent decision making
- Prioritizing actions/cases effectively to respond to numerous challenges and demands
- Analyzing situations fully to make informed decisions

## Qualification

A Bachelor of Laws (LLB) or Juris Doctor (JD), and active membership or immediate eligibility for membership with the Law Society of Alberta is required.

- Crown Prosecutor 1: 0-4 years legal experience is required.
- Crown Prosecutor 2: a minimum of 4 years legal experience is required.
- Crown Prosecutor 3: a minimum of 11 years legal experience is required.

Prosecution experience in criminal law is **required**.

For Law degrees obtained outside Canada, proof of accreditation from the National Committee on Accreditation (NCA) is **required**.

A valid Alberta Motor Vehicle Operators License is a requirement. Travel within the province is **required**.

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