



# GC (Government of Canada) Jobs

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## LP-03 - Senior Counsel (Anticipatory)

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**Reference number:** JUS24J-019056-000342

**Selection process number:** 2024-JUS-EA-153088

Department of Justice Canada - Tax Law Services Portfolio - Canada Revenue  
Agency Legal Services

Calgary (Alberta), Edmonton (Alberta), Vancouver (British Columbia),  
Winnipeg (Manitoba), Yellowknife (Northwest Territories), Halifax (Nova Scotia),  
Iqaluit (Nunavut), Ottawa (Ontario), Toronto (Ontario), Montréal Island (Québec),  
Saskatoon (Saskatchewan), Whitehorse (Yukon)

LP-03

\$162,130 to \$223,612

For further information on the organization, please visit [Department of Justice  
Canada](#)

Self-declaring. Because your perspective counts!

The "Cracking the Code" video helps people navigate the application process step  
by step: [Cracking the Code](#)

**Closing date: 21 October 2024 - 23:59, Pacific Time**

**Who can apply:** Persons residing in Canada, and Canadian citizens and Permanent  
residents abroad.

[Apply online](#)

## Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized

accommodation. All information received in relation to accommodation will be kept confidential.

### Assessment accommodation

**GIVE YOURSELF THE BEST CHANCE TO SUCCEED!**

At every step of the process, from the application to the end of the assessment, accommodation measures are available to you. Accommodation measures are designed to remove barriers to ensure a fair assessment, and they allow candidates to fully demonstrate their competencies.

All job applications must be submitted on-line. For persons with disabilities, should you not be able to apply on-line, you are asked to contact 1-800-645-5605 for assistance. Persons requiring accommodation preventing them from applying on-line should contact the contact person identified below prior to the closing date. Otherwise, your job application should be submitted through the Public Service Resourcing System. You may also review jobs open to the public through INFOTEL at 1-800-645-5605. The INFOTEL number for people using a teletypewriter or a telecommunications device for the hearing impaired is 1-800-465-7735. For general questions on how to apply online please call:

Toll-free: 1-888-780-4444

TTY/TDD: 1-800-465-7735

### **INSTRUCTIONS TO FOLLOW**

A complete application must be submitted, consisting of a résumé and responses to the screening questions. You must clearly demonstrate how you meet the education and experience criteria listed under the essential qualifications, as well as any of the asset qualifications that may apply.

The following information is required for each experience criterion:

1. Name of the department or organization where the experience was acquired;
2. Title of the position occupied and duration (including dates) for which you exercised the functions;
3. Specific details of tasks, projects, or accomplishments demonstrating how the experience was acquired.

The screening questions will be used as the primary tool in the screening process and the résumé will be used to substantiate the information provided.

Applications that do not clearly demonstrate how the screening criteria are met will be eliminated from consideration.

Answers to the screening questions will also assess "A2: Ability to communicate

effectively in writing".

You must provide three (3) professional references with names, e-mail address and applicable telephone numbers of referees. Your referees may be contacted as part of the overall assessment.

## **Duties**

The duties of this position include:

- Provide legal and strategic advice to the Canada Revenue Agency on operational issues at the investigative stage of domestic and international tax offence investigations and prosecutions, as part of a consistent national approach in the administration of the Agency's Criminal Investigations program.
- Provide legal and strategic advice to the Canada Revenue Agency on policy and program issues in the area of criminal law and related programs.
- Provide training to the Canada Revenue Agency on criminal law matters.

## **Work environment**

Tax Law Services Portfolio:

The Department of Justice Tax Law Services Portfolio has developed in-depth expertise in tax law and related areas and built a national practice that is unparalleled in Canada. The portfolio provides legal support, including legal advice and litigation on matters such as the goods and services tax, income tax, collections, employment insurance, administrative law, corporate governance and civil litigation. Our in-depth expertise in law and related areas allows us to mobilize resources best suited to respond to the evolving legal needs of the Canada Revenue Agency.

Canada Revenue Agency Legal Services Unit:

The Canada Revenue Agency Legal Services Unit is both an office of the Tax Law Services Portfolio and a Canada Revenue Agency Branch which delivers strategic advice to all sectors of the Agency. In particular, the unit ensures that the legal services offered are appropriately co-ordinated to assist the Agency in achieving its objectives and priorities.

## **Intent of the process**

A pool of partially or fully qualified candidates will be established to staff positions within the Tax Law Services Portfolio as vacancies arise.

A pool of partially assessed or fully qualified candidates may be established to staff

similar positions within the Department of Justice with various tenures, language requirements, operational requirements, organizational needs and/or conditions of employment.

**Positions to be filled:** Number to be determined

## **Information you must provide**

Your résumé.

Contact information for 3 references.

## **In order to be considered, your application must clearly explain how you meet the following (essential qualifications)**

Occupational Certification:

OC1: Eligibility for membership in the Bar of one of the provinces or territories of Canada.

Experience:

EX1: (1) Extensive experience\* providing legal advice in criminal or regulatory offence prosecutions or investigations, or (2) extensive experience conducting criminal or regulatory offence litigation, or a combination of both (1) and (2).

\*Extensive experience is defined as the depth and breadth of experience normally associated with the performance of duties associated with a broad range of complex criminal or regulatory offence litigation and/or advisory work over a period of approximately eight (8) years.

EX2: Significant experience\*\* leading, or in taking on a leadership role, in criminal or regulatory offence advisory work and/or criminal or regulatory offence litigation, such as coaching or mentoring other legal professionals or investigators.

\*\*Significant experience is defined as the depth and breadth of experience normally associated with the performance of duties associated leading a broad range of complex criminal or regulatory offence litigation and/or advisory work over a period of approximately three (3) years.

## **The following will be applied / assessed at a later date (essential for the job)**

Various language requirements

Bilingual Imperative (various profiles), English Essential and/or French Essential

## Information on language requirements

### Knowledge:

K1: Knowledge of criminal law and procedure, including knowledge of the applicable provisions of the Canadian Charter of Rights and Freedoms and its relevant case law

### Competencies:

CO1: Demonstrating integrity and respect

CO2: Thinking things through

CO3: Working effectively with others

CO4: Showing initiative and being action-oriented

### Abilities:

A1: Ability to communicate effectively orally

A2: Ability to communicate effectively in writing

A3: Ability to analyze legal issues and provide strategic advice

A4: Ability to work effectively under pressure

## **The following may be applied / assessed at a later date (may be needed for the job)**

AEX1: Experience in Income Tax Act or Excise Tax Act law and practice.

AEX2: Experience in search and seizure law and practice, such as the gathering, management and detention of electronic evidence and the application of legal principles related to the distinctions between administrative enforcement and criminal or regulatory offence investigations.

AEX3: Experience in the areas of domestic and/or international information sharing in the investigative context.

AEX4: Experience in proceeds of crime law and practice.

AEX5: Experience in providing advice in accordance with confidentiality/privacy legislative frameworks.

### Organizational Needs:

The Department of Justice believes that to be able to effectively serve the public, its workforce needs to reflect the diversity of the Canadian population. Diversity is a great source of strength in driving Canada's Legal Team in ensuring that Canada's justice system is as fair, accessible and efficient as possible. The Department is committed to a representative workforce that represents the Canadian public we serve. If you are a woman, an Indigenous person, a person with a disability, a member of a racialized group\* or a member of the 2SLGBTQIA+\*\*/ Sexual Orientation, Gender Identity and Expression (SOGIE) community, we encourage you to self-declare in this staffing process.

\* Please note that this group is currently designated as members of visible minorities in the Employment Equity Act.

\*\* 2SLGBTQIA+: Two-Spirit, lesbian, gay, bisexual, transgender, queer, intersex, asexual and people who identify as being part of sexual and gender diverse communities.

#### INFORMATION ON SELF-DECLARATION

Self-declaration information can be factored into the screening, assessment, or selection decision to address our commitment to eliminate gaps and increase representation for these groups. This information will only be used in connection with this selection process.

#### HOW TO SELF-DECLARE

If you are an Indigenous person, a woman, a member of a racialized group, or a person with a disability, self-declaration information will be collected via your job application profile, under the Employment Equity section.

- Please note that your self-declaration as a member of First Nations, Inuit or Métis will be verified via the Affirmation of Indigenous Identity Form to be provided later in the staffing process. For more information on this requirement, please consult the Questions and Answers page: <https://www.canada.ca/en/public-service-commission/services/appointment-framework/guides-tools-appointment-framework/affirmation-indigenous-identity-form.html>

If you are a member of the 2SLGBTQIA+/ Sexual Orientation, Gender Identity and Expression (SOGIE) communities, self-declaration information will be collected via a non-screening question in your job application.

Operational Requirements:

Willingness and ability to travel.

Willingness and ability to work extended hours, including weekends.

## **Conditions of employment**

Reliability, Secret, or Top-Secret security clearance (depending on position or as required)

At the time of the appointment, you must be a member in good standing of the Bar of one of the provinces or territories of Canada and remain so throughout the duration of your employment at the Department of Justice of Canada.

## Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

### Information on employment equity

Persons are entitled to participate in the appointment process in the official language of their choice. Please indicate your preferred official language(s) in your application.

Communication for this process will be sent via e-mail. It is your responsibility to ensure that a current and valid e-mail address is provided and updated accordingly and that it accepts messages from unknown senders. We encourage you to provide a second e-mail address in their application.

**CANDIDATES WILL NOT BE SOLICITED FOR INCOMPLETE OR MISSING INFORMATION.**

All information obtained throughout the selection process, from the time of application to close of process, may be used to evaluate the candidates.

The Department of Justice encourages persons with priority entitlements to self refer to our selection processes in circumstances where they believe to meet the essential qualifications of the advertised position. Applicants who are entitled to a priority for appointment are encouraged to provide their priority type and Priority Reference Number (PRN) when submitting their application.

In order to manage the number of applicants, candidates who meet one or more of the asset qualifications or the organizational needs, may be assessed first.

**NORTHERN ALLOWANCES:** For the positions located in Iqaluit (Nunavut), Whitehorse (Yukon) and Yellowknife (Northwest Territories), the following applies:

- Additional allowances will be provided for these positions in accordance with the National Joint Council's Isolated Posts and Government Housing Directive. More detailed information can be found at the following link: <http://www.njc-cnm.gc.ca/directive/d4/v237/en>
- Vacation Travel Assistance is available: <https://www.canada.ca/en/treasury-board-secretariat/services/terms-conditions-employment/isolated-posts-government-housing.html>
- You may also be eligible for the Northern residents deductions when you file your tax return with the Canada Revenue Agency. More information can be found at the

following link: <https://www.canada.ca/en/revenue-agency/services/tax/individuals/topics/about-your-tax-return/tax-return/completing-a-tax-return/deductions-credits-expenses/line-255-northern-residents-deductions.html>

## Preference

Preference will be given to veterans first and then to Canadian citizens and permanent residents, with the exception of a job located in Nunavut, where Nunavut Inuit will be appointed first.

[Information on the preference to veterans](#)

**We thank all those who apply. Only those selected for further consideration will be contacted.**

## Contact information

**Tax Law Services Staffing**

[TLS-Staffing\\_SDF-Dot@justice.gc.ca](mailto:TLS-Staffing_SDF-Dot@justice.gc.ca)

**[Apply online](#)**

**Date modified:**

2024-09-18